

Date:

To,
The President,
Shri Siddheshwar Devasthan,
Solapur

Through: The Principal, Shree Siddheshwar Women's College of Engineering, Solapur

Subject: Application for the Post of _____ in the Department of _____

Respected Sir,

With reference to the advertisement published in _____ dated, *I wish to apply for the post of _____ in the _____* Department of your esteemed institution.

I possess the required educational qualifications like B.E/B.Tech/M.E./M.Tech/ Ph.D. in subject/branch as prescribed by AICTE, DBATU, D.T.E. & Government of Maharashtra norms.

I have _____ years of teaching/industrial experience and have actively participated in academic, research, administrative and student-related activities. I am enclosing my duly filled application form along with copies of educational qualifications, experience certificates, research publications, and other supporting documents for your kind consideration.

I assure you that I will perform my duties sincerely and contribute positively towards the academic growth and development of the institution.

I request you to kindly consider my application for the post of

Thanking you.

Yours faithfully,

(Name & Sign of Applicant)

Enclosures:

1. Filled Application Form
2. Resume/Bio-data
3. SSC Marksheet & Certificate
4. HSC Marksheet & Certificate
5. Degree (UG/PG) Certificates and Marksheets
6. Ph.D. Certificates
7. Experience Certificates
8. Research Publications and Certificates
9. Aadhar Card Copy
10. PAN Card Copy
11. Other Relevant Documents

Signature of Applicant